

**Account Closure Form**

Date:

To

Indian Business Trade.Inc  
 Krishna Sree Old No.44, New No.95,  
 1st Main Road, Gandhi Nagar,  
 Adyar, Chennai - 600 020

Dear Sir,

I/We the holder of the below mentioned trading account request you to close my/our account with  
 Indian Business Trade.Inc ., from the date of this application. The details of my/our account are given below.

Name of the Client :	Unique Client Code :
Branch/AP :	Branch Incharge/AP Name :

Reasons for closing the account:

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\_\_\_\_\_  
 \* Signature of the Client

\_\_\_\_\_  
 Branch Incharge/AP Signature

(\* Seal/Stamp required in case of client is Partner/Director/Proprietor/Karta)

**Note**

The Account will be closed within 7 business days, after verifying the ledger account of the client. If there is debit balance found, the client will clear the debit balance.

**OFFICE USE ONLY**

NAME OF THE CLIENT	
UCC	
LEDGER STATUS (DR/CR/NULL)	
VERIFIED BY – NAME	
DEPARTMENT	
SIGNATURE AND DATE	